

**Panchasheel Homoeopathic Shikshan Prasarak Mandal's  
HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL, KHAMGAON**

Civil Lines Khamgaon (M.S.) 444303 Ph.No:- (07263) 256292

**W-A-N-T-E-D**

Applications are invited from the eligible candidates for full time teaching staff for following post.

No.	Subject	Professor	Associate Professor	Assistant Professor
1	Anatomy	01 (Open)	----	01 (Open), 01 (SC)
2	Physiology including Biochemistry	--	----	01 (Open),01 (SC)
3	Organon of Medicine	01 (SC)	01 (Open), 01 (SC)	01 Open, 01(SC), 01 (VJ A)
4	Homoeopathic Pharmacy	01 (Open)	--	01 (Open)
5	Homoeopathic Materia Medica	01 (SC)	01 (Open), 01(Open)#, 01(SC),	01 (Open), 01 (VJ A), 01 (SC),
6	Pathology & Microbiology	----	----	01 (Open)
7	Practice of Medicine	01 (SC)	01 (SC)	01 (Open), 01 (VJ A), 01 (SC),
8	Surgery	----	01 (Open)	01 (Open)
9	Obstetrics & Gynaecology	----	----	01 (Open)
10	Community Medicine	01 (Open)	01 (Open)	----
11	Repertory	01 (Open), 01 (SC)	01 (SC),	01(Open),01(Open)#, 01(SC), 01 (VJ A)
12	Paediatrics	01 (Open) #	----	01 (Open)
13	Research Methodology	01 (Open)	01 (Open)	--

**Essential Qualification:** Qualification & experience as per National Commission for Homoeopathy New Delhi norms.

**Note:** - last date of application is. 10/07/2026.

**(Dr. V.R. Kavishwar)**  
President, PHSP Mandal, Khamgaon

**(Dr. A. V. Kavishwar)**  
Principal. PHMC Khamgaon

For NON-AIDED POST ONLY
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## Maharashtra University of Health Sciences, Nashik

### FORM – A (Confidential)

Proforma of Selection Committee's Report for **Private Non-Aided** Colleges or recognised institutions and for filling **Non-Aided Post of Government Aided** Colleges or Recognised Institution only.

The report to be submitted by Staff Selection Committee (S.S.C.)

College or Institution's Name: \_\_\_\_\_

1) S.S.C. meeting was held at the above college on \_\_\_\_\_ at \_\_\_\_\_ for selection of the suitable candidate for the post of \_\_\_\_\_ reserved for category \_\_\_\_\_ (Open / Reserve) in the subject of \_\_\_\_\_

2) \_\_\_\_\_ applications received for the above said post in accordance with the published advertisement approved by the University. After scrutiny of the applications as per the criteria published in the advertisement, following candidates were called for the interview.

1) \_\_\_\_\_ (5) \_\_\_\_\_

2) \_\_\_\_\_ (6) \_\_\_\_\_

3) \_\_\_\_\_ (7) \_\_\_\_\_

4) \_\_\_\_\_ (8) \_\_\_\_\_

3) Following candidates were present for the interview from the above shown list.  
(Please write the caste in front of every candidate)

Name of the candidate	Category of the candidate
(1) _____	_____
(2) _____	_____
(3) _____	_____
(4) _____	_____
(5) _____	_____
(6) _____	_____
(7) _____	_____
(8) _____	_____

(2)

- 4) Following \_\_\_\_\_ (No.) candidates out of above said available candidates are recommended for the post of \_\_\_\_\_ in order of merit as per their qualification, experience and eligibility found as per interview.

Merit List No.	Name of the Candidate	Category

- 5) Type of appointment (Permanent / Temporary) \_\_\_\_\_  
6) If recommended for temporary appointment kindly clarify the reason: \_\_\_\_\_  
7) Additional information: \_\_\_\_\_

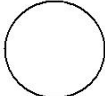
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We hereby certify that, the information given above is correct as per the documents presented in front of Staff Selection Committee and the recommendations made herein are unanimous.

Name of the Selection Committee Members	Post	Signature
(1) _____	Chairman of Institute or His representative _____	_____
(2) _____	Vice-Chancellor's nominee _____	_____
(3) _____	Vice-Chancellor's Reservation Nominee _____	_____
(4) _____	One Subject Expert nominated by Vice Chancellor _____ (Two experts for Selection on the post of Principal )	_____
(5) _____	H.O.D. of concerned Dept. from College _____	_____
(6) _____	Dean / Principal of concerned College _____	_____
(7) _____	One Representative from Backward Class from concerned Institute / College _____	_____

Place: \_\_\_\_\_

Date: \_\_\_\_\_

  
Stamp of College

<b>For NON-AIDED POST ONLY</b>
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## Maharashtra University of Health Sciences, Nashik

### FORM – A-1 (Confidential)

The report to be submitted by member from Vice-Chancellor's Nominee's Panel and member from Subject Expert's Panel for filling **Non- Aided** Post only

- 1) College / Institute Name:- \_\_\_\_\_
- 2) Post:-\_\_\_\_\_ Subject / Department:-\_\_\_\_\_
- Post Category:- \_\_\_\_\_
- 3) Category wise No. of candidates appeared for interview on \_\_\_\_\_

SC	ST	VJ / NT	OBC	Open	Total

- 4) List of candidates in order of merit after the interview taken by SSC as per University rules.

Merit List No.	Name of the Candidate	Category of concerned Teacher	Remarks

- 5) The reason of recommendation for Temporary appointments (if any):  
\_\_\_\_\_
- 6) Additional information if any:  
\_\_\_\_\_

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We, here by certify that, the information given above is correct as per the documents submitted in front of Staff Selection Committee.

- | Name      | Post  | Sign  |
|-----------|---|-------|
| (1) _____ | Vice-Chancellor's Nominee' (Nominated by V.C.)                  | _____ |
| (2) _____ | Vice-Chancellor's<br>reservation Nominee's (Nominated by V.C. ) | _____ |
| (3) _____ | Member from Subject Expert's Panel                              | _____ |

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**EVALUATION / GRADATION / MARKING CHART FOR SELECTION OF TEACHERS /PRINCIPAL Appendix – II**

POST :-

SUBJECT: –

Date of Interview: –

		Objective Evaluation								Subjective Evaluation			
		1	2	3	4	5	6	7	8	1	2	3	
Sr. No.	Name of Candidate	Additional Qualification in concerned subject Ph.D-5 marks / Diploma – 1 mark for each Diploma	Experience Basic – Nil For additional experience in concerned subject – every year 0.5 marks	Post Graduate Teaching Experience in concerned speciality For every year – 0.5 marks	Guidance for Ph.D Students (completed) for every student – 0.5 mark	Research Paper Publications For each topic in International/ National Peer reviewed/ Index journal – 2 mark each	Text Book, Ref. Book, University Approved Book For every book – 2.5 marks (maximum 10 marks) For every chapter in other's book – 1 mark (Maximum 5 marks)	Participation in National / International Conferences – 1 mark each	Computer Knowledge Basic as per St. Govt. rules	Subject Knowledge = 35	Presentation before the Selection Committee	Command on Language of Medium of Instruction	Total
	Maximum Marks	05	05	05	05	10	15	05	05	35	05	05	100
1													
2													
3													

Above marks obtained are Certified by–

\_\_\_\_\_  
President or his Nominee

\*V. C. Nominee

\*V. C. Nominee for B.C.

#Subject Expert

HOD

Principal

\_\_\_\_\_  
One Rep. from B.C. from concerned Inst. / Coll.

**Important Note:** In case of Aided post(s) of Govt. Aided Pvt. Colleges / Recognised Institutes, 1. \* it will be replaced by Director Of AYUSH or his Nominee. 2. #Subject Expert will be Nominated by Vice-Chancellor

## Checklist for Documents to be attached by the Affiliated Colleges or Recognized Institutions along with each Staff Selection Committee report

(If applicable please tick)

1)	Name of the Candidate Recommended by the SSC:- -----	
2)	Post:- ----- Subject:- ----- Category:- -----	
3)	List of the candidates applied for this post	Yes <input type="checkbox"/> / No <input type="checkbox"/>
4)	List of the candidates with their qualification and signature who were present for the interview	Yes <input type="checkbox"/> / No <input type="checkbox"/>
5)	* Registration Certificate as per M.M.P. Act, 1961 (if applicable)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
6)	* Date of Birth Certificate	Yes <input type="checkbox"/> / No <input type="checkbox"/>
7)	* Caste Certificate (If post Reserved for Reserve Category)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
8)	* Under Graduation Degree Certificate	Yes <input type="checkbox"/> / No <input type="checkbox"/>
9)	* Post Graduation Degree Certificate (Mark sheet and Provisional Degree Certificate if PG degree not received)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
10)	Experience Certificate(s) (If applicable)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
11)	Previous Approval Letter issued by University (If applicable)	Yes <input type="checkbox"/> / No <input type="checkbox"/>
12)	Name Change Certificate (Gazette Copy / Affidavit / Marriage Certificate).	Yes <input type="checkbox"/> / No <input type="checkbox"/>
13)	Any other important documents such as Resignation, Discharge / Relieving Certificate, required affidavits as per annexures, etc. -----	Yes <input type="checkbox"/> / No <input type="checkbox"/>
14)	The photo copies of all the documents stated above are attested by the Principal / Gazetted Officer and are legible	Yes <input type="checkbox"/> / No <input type="checkbox"/>

**Principal / Chairman**  
(Signature and Stamp)

\* The documents marked with \* need not to be submitted, if a teacher has already been granted approval to his appointment by MUHS after Jan. 2006.

- A) The College should submit the Staff Selection Committee report along with the above documents to University within 72 hours of the interview.
- B) The college should submit the Joining Report within stipulated time to the university after the candidate joins the college.

Acceptance of the Appointment

From: Dr.....  
(Full Resi. Add.)  
Date :.....

To,  
.....  
.....

**Subject : Acceptance of the Appointment**

**Reference : Your appointment order No. ....dated.....**

Sir/Madam,

I have received the above cited appointment order on ..... and hereby declares that I am accepting the same. I shall join as early as possible or as soon as I have been relieved from my present employer.

Yours faithfully,

(.....)

Joining Report

From: Dr.....  
(Full Resi. Add.)  
Date :.....

To,  
.....  
.....

**Subject : Joining Report**

**Reference : Your appointment order No. ....dated.....**

Sir/Madam,

I have received the above cited appointment order on ..... I am accepting the same and joining to the post of ..... in the subject of ..... w.e.f. .... (befornoon/afternoon) and I am aware that my appointment is subject to the approval from the University.

Yours faithfully,

(.....)

**Note:** The appointing authority should endorsed the remarks as “Allowed to join” on the joining report and sign the same with seal of the College.

(Please provide Copy to the concerned employee.)

**Form of Assessment Report**

**(Appendix VII)**

**(Estimate of General Ability and Character of a Teacher / Director / Dean /  
Principal/Professor /Asso. Professor / Reader /Assit. Prof./lecturer/ Asst.  
Lecturer/Tutor / Demonstrator)**

(Pl. write only the desired designation to which assessment is made )

1. Name of the Teacher :
2. Period of Report :
3. Post(s) held :
4. Relations with colleagues :
5. General Intelligence :
6. Administrative ability including judgment, initiative and drive :
7. Technical professional ability (Where relevant) :
7. Special Attitude :
8. Integrity & Character :
9. Fitness for Promotion :
10. State of Health :
11. Fitness for field work :
12. Willingness to work on Computer :
13. General Assessment :
14. Grading (Write in handwriting) : A+ (Outstanding), A(Very good),  
B+ (Positively good), B (Good),  
B- (Average), C (Below Average)

Place :

**Signature, Name & Designation of the  
Reporting Officer**

Date :

**Remarks of the Reviewing officer**

1. Length of Service under Reviewing Officer :
2. Do you agree with Reporting Officer :  
(If not, state specifically the remarks with  
Which you do not agree or do you wish to  
modify or add to his assessment?)
3. Grading (Write in handwriting) : A+ (Outstanding), A(Very good),  
B+ (Positively good), B (Good),  
B- (Average), C (Below Average)

Place :

**Signature, Name and Designation of the  
Reviewing Officer**

Date :

**UNDERTAKING OF TEACHER**

I, Dr./Vd. \_\_\_\_\_

Resident of (Permanent home address) \_\_\_\_\_

Presently residing at ((Present home address) \_\_\_\_\_

do hereby giving an undertaking that –

1.I have been selected as per prescribed procedure of selection and working as full time Director /Dean/ Principal/Professor /Asso. Professor / Reader /Assit. Prof./lecturer/ Asst. Lecturer/Tutor / Demonstrator

in subject of \_\_\_\_\_ at \_\_\_\_\_  
(Name of the college or recognized institution)

2.My working hours at the College / Institution are from \_\_\_\_\_ to \_\_\_\_\_

3. I hereby further declare that except the above said College, I am not employed in any other College in any capacity.

4.Practicing / not practicing \_\_\_\_\_

5.If practicing, the place of practice is \_\_\_\_\_

6.My practicing hours are from \_\_\_\_\_ to \_\_\_\_\_

Whether allowed by the Management/ College : - Yes / No  
(If yes, attach copy of the letter.)

Date: \_\_\_\_\_

Signature \_\_\_\_\_

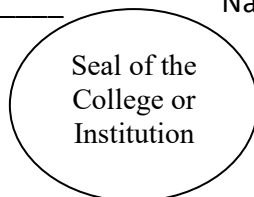
Place: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_ Countersigned by Dean/Principal \_\_\_\_\_

Place \_\_\_\_\_ Name \_\_\_\_\_



(To be typed on plain paper)

## APPLICATION FORM

To,  
The Principal  
Panchasheel Homoeopathic Medical College,  
Khamgaon M.S. 444303

Respected Sir,

I, Undersigned hereby apply for the post of ----- in the subject of ----- after going through the advertisement Your institution in **Dainik Sakal Newspaper** dated **25/06/2025** my particular areas under. You kindly requested to consider my application for the above post.

Thanking you,

1. Name :-----

2. Permanent address :-----

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3. Educational Qualification :-----

4. Date of obtaining the qualification :-----

5. Name of the University/ Board where the qualification is obtained:-----

6. Reg. No. State Council name of authority :-----

7. Date of Regn:-----

8. Date of Birth :-----

9. Nationality :-----

10. Caste :-----

11. Teaching Experience (if any):-----

12. List of Enclosure (Xerox 2 Sets Only):

- a) UG & PG Degree/ Diploma Certificate
- b) Registration Certificate (Valid)
- c) Leaving/ Birth Certificate.
- d) Passing Certificate UG & PG
- e) Experience Certificate
- f) PG Additional Qualification (MCH Mumbai)
- g) Caste Certificate (If post Reserved for Reserve Category)
- h) Name Change Certificate (Gazette Copy / Affidavit / Marriage Certificate).
- i) MUHS Approval letter (if any)
- j) Resignation & Reliving.
- k) Research Publications

I solemnly declare that the above stated matters are true and correct to the best of my knowledge.

Date: /06/2025

Place: Khamgaon

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